Use this form in the stated units of your module to assess your team members’ performance,including your own, in the group/team assignments. This feedback will not be shared with your team members. However, it will be considered for your final grade for the unit assignments. The full guidance is on the Department page.

|  |  |
| --- | --- |
| Name | Mobeen Ali |
| Group/Team number or name | GROUP 2 |

Team evaluation

Write the name of each of your group members in a separate column. For each person, indicate the score to which you agree with the statement using the rating scale below. Extreme scores (1 and 5) will need to be justified with comments as they are reserved for extraordinary events (lack of participation or going above and beyond, respectively).

|  |
| --- |
| **Rating Scale**  1 - Did not contribute in this way  2 - Willing but not very successful  3 - Average  4 - Above Average  5 - Outstanding |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Evaluation Criteria** | **Team member: Arianna** | **Team member: Yanani** | **Team member: Imraan** | **Team member:** |
| Attends team meetings regularly and arrives on time. | 4 | 4 | 4 |  |
| Contributes meaningfully to team discussions. | 4 | 4 | 4 |  |
| Completes team assignments on time. | 4 | 4 | 4 |  |
| Prepares work in a quality manner. | 4 | 4 | 4 |  |
| Demonstrates a cooperative and supportive attitude. | 4 | 4 | 4 |  |
| Contributes significantly to the success of the project. | 4 | 4 | 4 |  |

Feedback on team dynamics

1. How effectively did your team work?

* Our team worked very effectively throughout the project. Communication was consistent and respectful, deadlines were met by all members, and everyone was open to feedback. We held regular meetings, adapted scheduling when needed, and shared responsibilities fairly. The collaboration was smooth and productive from start to finish.

1. Were there any behaviours of your team members which were particularly valuable or detrimental to the team? Explain.

* All team members demonstrated a positive, cooperative attitude. Everyone contributed consistently, respected deadlines, communicated clearly, and supported each other throughout the project. There were no detrimental behaviours observed, the team maintained a positive and productive working environment from start to finish.

1. What did you learn about working in a team from this project that you will carry into your next group/team experience?

* I learned that consistent communication, early task planning, and flexibility with scheduling are key to successful team experience. Respecting each other’s strengths and time constraints helped us work more efficiently. I will take forward the value of early structure-setting and maintaining regular updates in future group work.

Self-evaluation

Indicate the extent to which you agree with the following statements, using the same scale shown on the first page. Provide a self-evaluation total.

|  |  |
| --- | --- |
|  |  |
| Contributed good ideas | 4 |
| Listened to and respected the ideas of others | 4 |
| Compromised and cooperated | 4 |
| Took initiative where needed | 4 |
| Came to meetings prepared | 4 |
| Communicated effectively with teammates | 4 |
| Did my share of the work | 4 |
| **TOTAL** | **28** |

My greatest strengths as a team member are:

I consistently supported the team by contributing Ideas, managing meeting logistics (Zoom links, invites, recordings), and completing assigned sections of the design document on time. I maintained clear and timely communication, which helped ensure smooth collaboration and effective coordination throughout the project.

The group work skills I plan to work to improve are:

This project went smoothly, and I felt positively about how I contributed and collaborated. While I didn’t encounter any major difficulties this time, I recognise that every team is different, and I hope to continue improving my adaptability and communication skills as I gain more experience in future group projects.